



**INSTRUCTIONS FOR COMPLETING**

**ANNUAL UTILIZATION REPORT OF HOSPITALS**

**REPORT PERIOD**  
**JANUARY 1, 2002 THROUGH DECEMBER 31, 2002**

OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT  
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Accounting and Reporting Systems Section  
Licensed Services Data and Compliance Unit

Instructions for Completing  
Annual Utilization Report of Hospitals  
For  
Report Periods Ended in 2002

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## **INSTRUCTIONS for ANNUAL UTILIZATION REPORT of HOSPITALS - 2002**

These are the instructions for completing the 2002 Annual Utilization Report of Hospitals. Additionally, there is a glossary of the terms included in the report.

If any of the instructions are unclear or if you have any questions, contact the Office of Statewide Health Planning and Development (OSHPD) Technical Support at (916) 323-7685, or [Hospital-alirts@oshpd.state.ca.us](mailto:Hospital-alirts@oshpd.state.ca.us).

### **GENERAL INSTRUCTIONS**

1. Section 127285 of the Health and Safety Code requires every hospital location to file with OSHPD an Annual Utilization Report that contains utilization data for its licensed services. Multiple hospital locations that operate under a consolidated license must submit a separate report for each location. Failure to file a timely report may result in a suspended license by the Department of Health Services (DHS) until the report is completed and filed with OSHPD.
2. The standard report period for Annual Utilization Reports covers the period from January 1 to December 31, unless there has been a change in licensure (ownership) during the calendar year. In this case, the former licensee is responsible for submitting a final report that covers January 1 to the last date of licensure, while the new licensee is responsible for submitting an initial report that covers the effective date of licensure to December 31.

**Note:** Hospitals are encouraged to request permission to submit a combined 12-month report if there has been a change in licensure during the calendar year. The former and current licensees need to agree which licensee will be responsible for submitting the report. Please send your request to file a combined report by e-mail to [Hospital-alirts@oshpd.state.ca.us](mailto:Hospital-alirts@oshpd.state.ca.us), or contact OSHPD Technical Support for instructions.

If a hospital opens or resumes operations during the year, the utilization report must cover the effective date of licensure to December 31. If a hospital closes or suspends operations during the year, the utilization report must cover January 1 to the date of closure or suspension.

3. All hospitals are required to submit their Annual Utilization Reports using OSHPD's Automated Licensing Information and Report Tracking System (ALIRTS) for calendar year 2002 and thereafter. To use ALIRTS, hospitals must have a PC with Internet access equipped with Internet Explorer (IE) Version 5.0 or higher with 128-bit encryption. Macintosh computers and Netscape browsers are not compatible with ALIRTS. Minimum PC requirements include a 133 MHz processor, at least 64 Mb of RAM, a 28.8 bps modem, and a printer. The PC and browser must be set to accept cookies and to open another window.

4. **Do not submit the hardcopy report to OSHPD.** Only facilities with prior formal written requests for modification of submission may use a different submission format.
5. Annual Utilization Reports are due on or before February 15 if the report is for a full 12-month report period. If the hospital closes before year ends, the report is due 14 days from the date of notification from OSHPD.
6. Enter all amounts as whole numbers. Enter financial data to the nearest dollar. Do not use decimals, commas, dollar signs, spaces or special characters.
7. ALIRTS will calculate totals for a section or the entire report. Click on any “click to total” button within a section to calculate all of the totals in that section. Click on the “click to total” button at the end of the report to calculate all of the totals in the report.
8. When you have validated the report and eliminated all of the fatal errors and explained all of the warning errors in the report, you are ready to submit the report to OSHPD. Click on the “Submit” button at the end of the report. A screen will appear that will ask you to certify the accuracy of the report. If you agree with the terms, click on “O.K.” The ALIRTS application will re-validate the report. If it is valid, it will submit the report and a screen will appear that certifies that the report has been submitted. You can print this screen for your records. If it is not valid, the application will send you back to the report and show any remaining errors. Repeat until the report has been submitted.
9. When the report has been submitted you can view the report in the ALIRTS system. Log into ALIRTS, go to the ALIRTS Home page and search for the OSHPD ID number or name of your facility, then select “View Reports”. The report will be listed with a status of “SubmittedOriginal”. Select “View” to review the report. If you need to make changes to the report, select “Revise” and the report as originally submitted will be accessed. Make necessary changes and re-submit the report. While being revised it will have the status of “InProgress”. When it is re-submitted it will have the status of “SubmittedRevised”.

## **SECTION 1 – GENERAL INFORMATION**

This section contains basic information about the hospital and parent corporation, if any, and the person completing the report.

1. **Lines 1 - 5: Facility Name and Address**

The hospital information for lines 1 through 5 is automatically entered from OSHPD's Licensed Facility Information System (LFIS) based on data from the Department of Health Services (DHS) Licensing and Certification Division. If you find any discrepancies in this information, please notify us by e-mail at [Hospital-alerts@oshpd.state.ca.us](mailto:Hospital-alerts@oshpd.state.ca.us) or call (916) 323-7685.

2. **Lines 6 - 8: Facility Telephone Number, Administrator Name, and E-mail Address**

Enter the facility's main phone number on line 6 and the administrator's name on line 7. Enter the administrator's e-mail address on line 8 if one is available. The administrator's e-mail address will not be made available to the public.

3. **Line 9: Operation Status**

On line 9, select "Yes" or "No" from the drop down menu to indicate whether or not the hospital was in operation at any time from January 1 through December 31. If you selected "No" because the facility was not in operation during the year, you do not need to complete the rest of the report. Go to the end of the report and select the "submit" button to submit the report to OSHPD.

4. **Lines 10 - 11: Dates of Operation**

If you selected "Yes" on line 9 because the hospital was in operation during the year, enter the beginning and ending dates of operation on lines 10 and 11, respectively.

**Example** – A hospital began operation on April 15 and continued operation for the rest of the year. Line 10 would be 04/15/2002 and line 11 would be 12/31/2002.

5. **Lines 12 – 16: Parent Corporation Information**

If the hospital is a subsidiary or division of another corporation, enter the corporation's name, address and phone number on lines 12 through 16. If the hospital is not a subsidiary or division of another corporation, leave these lines blank.

6. **Lines 17 – 20: Person Completing the Report (Report Contact Person)**

The contact information on lines 17 through 20 will be filled in automatically based on the report preparer's registration information. The e-mail address on line 20 will not be made available to the public.

7. **Lines 30 and 31: Submitted By and Submitted Date and Time**

When the report is submitted, the ALIRTS application will supply the name of the person who submits the report, the date, and the time of submission on lines 30 and 31 of the final, submitted version of the report. Before the report is submitted lines 30 and 31 will read, "Not submitted yet".

## **SECTION 2 – HOSPITAL DESCRIPTION**

This section includes information on the license category (type), licensee type of control and principal service type.

1. **Line 1: License Category (Type)**

The hospital's license category for line 1 is automatically completed by OSHPD based on data from DHS, Licensing and Certification Division. License categories include General Acute Care, Acute Psychiatric, Psychiatric Health Facility, and Chemical Dependency Recovery Hospital. If you find any discrepancies in this information, please notify us by e-mail at [Hospital-alerts@oshpd.state.ca.us](mailto:Hospital-alerts@oshpd.state.ca.us) or call (916) 323-7685.

2. **Line 5: Licensee Type of Control**

Select from the drop down menu the Licensee Type of Control that best describes the hospital's type of ownership.

3. **Line 25: Principal Service Type**

Select from the drop down menu the Principal Service Type that best describes the type of service provided to the majority of the hospital's patients. Use the percentage of patient (census) days from Section 3, Lines 1 through 25 to determine which service type is most appropriate.

## **SECTION 3 – INPATIENT SERVICES**

In addition to the Inpatient Bed Utilization table, this section provides information about the Chemical Dependency Recovery Services, Newborn Nursery, Skilled Nursing swing beds, Acute Psychiatric Services, Short Doyle contract services, and the hospital's inpatient hospice program, if any.

### **1. Lines 1 through 9 and 16 through 20: Inpatient Bed Utilization**

**Column 1: Licensed Beds** - The number of licensed beds in column 1 is automatically completed by OSHPD based on data from DHS, Licensing and Certification Division. Review the number of beds for each bed classification, which includes beds placed in suspense. If you find any discrepancies in this information, please notify us by e-mail at [Hospital-alerts@oshpd.state.ca.us](mailto:Hospital-alerts@oshpd.state.ca.us) or call (916) 323-7685.

There are six licensed bed classifications (line 15 and lines 16 through 20): General Acute Care, Chemical Dependency Recovery Hospital, Acute Psychiatric, Skilled Nursing, Intermediate Care, and Intermediate Care/Developmentally Disabled.

There are nine bed designations within the General Acute Care Classification (lines 1 through 9): Medical/Surgical, Perinatal, Pediatric, Intensive Care, Coronary Care, Acute Respiratory Care, Burn, Intensive Care Newborn Nursery, and Rehabilitation Care.

**Column 2: Licensed Bed Days** - The number of licensed bed days in column 2 is automatically calculated by OSHPD using data from DHS, Licensing and Certification Division. Licensed bed days are calculated for each bed classification and each Acute Care bed designation based on the number of licensed beds and the dates of licensure during the reporting period. If you find any discrepancies in this information, please notify us by e-mail at [Hospital-alerts@oshpd.state.ca.us](mailto:Hospital-alerts@oshpd.state.ca.us) or call (916) 323-7685.

**Column 3: Hospital Discharges** – Enter on lines 1 through 9, and on lines 16 through 20 the number of discharges from the hospital (including deaths) for each licensed bed designation and classification. Include patients who were discharged from one bed classification and formally admitted to another bed classification. Do not include bed designation transfers that occur within General Acute Care, or normal nursery discharges.

**Column 4: Intra-Hospital Transfers from Critical Care** – Enter on lines 4 through 8 the number of intra-hospital transfers from these bed designations to other bed designations within General Acute Care. These data are needed to accurately estimate the average length of stay in critical care units.

**Column 5: Patient (Census) Days** – Enter on lines 1 through 9, and on lines 16 through 20, the number (cumulative count) of patient (census) days for each

licensed bed designation and classification for the year. If admission and discharge occur on the same day, this counts as one patient day. Do not include Observation Care days or normal Newborn Nursery days in this table.

2. **Lines 15 and 25: Total Inpatient Bed Utilization**

The ALIRTS application will complete the General Acute Care (GAC) sub-total on line 15 with the sum of lines 1 through 9; and the totals on line 25 with the sum of lines 15 through 20 for columns 1, 2, 3 and 5. The application will not calculate totals in column 4.

3. **Line 30 and 31: Chemical Dependency Recovery Services in Licensed GAC and Acute Psychiatric Beds**

**Column 1: Licensed Beds** – The number of licensed GAC and Acute Psychiatric beds approved for providing Chemical Dependency Recovery Services (CDRS) is automatically completed on lines 30 and 31 by OSHPD based on data from DHS, Licensing and Certification Division. If you find any discrepancies in this information, please notify us by e-mail at [Hospital-alirts@oshpd.state.ca.us](mailto:Hospital-alirts@oshpd.state.ca.us) or call (916) 323-7685.

**Column 3: Hospital Discharges** – Enter on lines 30 and 31 the respective numbers of Chemical Dependency Recovery Service discharges from the beds in these two licensed bed classifications.

**Column 5: Patient (Census) Days** – Enter on lines 30 and 31 the respective number of Chemical Dependency Recovery Service patient (census) days for the beds in these two licensed bed classifications.

**Note:** The CDRS data reported on lines 30 and 31 are subsets of the GAC and Acute Psychiatric data reported above on lines 15 and 17, respectively.

4. **Line 35: Newborn Nursery Information**

**Column 1: Nursery Bassinets** - Enter on line 35 the number of bassinets in use in the Newborn Nursery on December 31. Nursery bassinets are not considered licensed beds. Do not include bassinets located in an Alternate Birthing Center.

**Column 3: Nursery Discharges** – Enter on line 35 the number of newborns discharged from the Newborn Nursery during the year. Include newborns that were discharged from the Newborn Nursery and formally admitted as inpatients to a hospital's Intensive Care Newborn Nursery (Neonatal Intensive Care Unit.) Do not include newborns discharged from an Alternate Birthing Center.

**Column 5: Nursery Days** – Enter on line 35 the number of nursery days for the Newborn Nursery. Do not include patient days for newborns that have been formally admitted as hospital inpatients, or nursery days for newborns located in an Alternate Birthing Center.



5. **Line 40: Skilled Nursing Swing Beds**

The number of licensed GAC beds approved for skilled nursing care (swing beds) is automatically completed on line 40 by OSHPD based on data from DHS, Licensing and Certification Division. If you find any discrepancies in this information, please notify us by e-mail at [Hospital-alerts@oshpd.state.ca.us](mailto:Hospital-alerts@oshpd.state.ca.us) or call (916) 323-7685.

**Note:** Complete lines 43 through 70 only if your hospital has licensed Acute Psychiatric or PHF beds. Include Chemical Dependency Recovery Services provided in licensed Acute Psychiatric beds. All others go to line 71.

6. **Lines 43 and 44: Acute Psychiatric Patients by Unit on December 31**

Enter the number of psychiatric patients in locked units and in open units on lines 43 and 44, respectively, as of December 31. See Glossary for definition of “locked” and “open” units.

7. **Line 45: Acute Psychiatric Total (By Unit)**

The ALIRTS application will complete the Acute Psychiatric Total in column 1, line 45 with the sum of lines 43 and 44.

8. **Lines 46 through 49: Acute Psychiatric Patients by Age on December 31**

Enter on lines 46, 47, and 49 the number of acute psychiatric patients for each age category as of December 31.

9. **Line 50: Acute Psychiatric Total (By Age)**

The ALIRTS application will complete the Acute Psychiatric Total in column 1, line 50 with the sum of lines 46 through 49.

10. **Lines 51 through 64: Acute Psychiatric Patients by Primary Payer on December 31**

Enter on lines 51 through 64 the number of acute psychiatric patients by payer category as of December 31. See Glossary for a definition of each payer category.

11. **Line 65: Acute Psychiatric Total (By Primary Payer)**

The ALIRTS application will complete the Acute Psychiatric Total in column 1, line 65 with the sum of lines 51 through 64.

**Note:** The ALIRTS application will not allow you to submit your report unless the total acute psychiatric patients on lines 45, 50, and 65 agree.

12. **Line 70: Short Doyle Contract Services**

On line 70, select “Yes” or “No” from the drop down menu to indicate whether or not the hospital provided any psychiatric care under a Short-Doyle contract. You need to select “yes” if patients are reported on line 58.

13. **Line 71: Inpatient Hospice Program**

On line 71, select “Yes” or “No” from the drop down menu to indicate whether or not the hospital offered an inpatient hospice program during the year.

14. **Lines 72 through 74: Inpatient Hospice Program Bed Classifications**  
If the hospital offered an inpatient hospice program, check ("✓") each of the bed classifications that were used for the hospice program.

## **SECTION 4 – EMERGENCY MEDICAL SERVICES**

This section includes information regarding Emergency Medical Services (EMS) provided by the hospital, including its trauma center designation, types of services available, and the number of visits by severity. It also includes information regarding the number of emergency medical treatment stations, scheduled non-emergency visits, emergency visits where the patient leaves before receiving treatment, and emergency department closures resulting in ambulance diversions.

1. **Line 1: EMSA Trauma Center Designation**

The hospital's Trauma Center Designation level is automatically completed by OSHPD based on data from the Emergency Medical Services Authority (EMSA.) There are four trauma center designations established by EMSA, with Level I being the highest. For Pediatric, only Levels I and II are applicable. If you find any discrepancies in this information, please notify us by e-mail at [Hospital-alerts@oshpd.state.ca.us](mailto:Hospital-alerts@oshpd.state.ca.us) or call (916) 323-7685.

2. **Line 2: Licensed Emergency Department Level**

The hospital's licensed Emergency Medical Service (EMS) level at the beginning and ending of the reporting period is automatically completed by OSHPD based on data from DHS, Licensing and Certification Division. There are three licensed EMS levels: Standby, Basic and Comprehensive. If you find any discrepancies in this information, please notify us by e-mail at [Hospital-alerts@oshpd.state.ca.us](mailto:Hospital-alerts@oshpd.state.ca.us) or call (916) 323-7685.

3. **Lines 11 through 17: Services Available on Premises**

**Column 1: 24 Hour**

On lines 11 through 17, check ("✓") those services for which licensed medical personnel are at the facility 24 hours a day.

**Column 2: On-Call**

On lines 11 through 17, check ("✓") those services for which licensed medical personnel are not necessarily at the facility but are available on an on-call basis.

4. **Lines 21 through 25: Emergency Medical Service Visits by Type**

**Column 1: Total EMS Visits**

On lines 21 through 25, enter the total number of EMS visits by each type of visit, as defined by Common Procedural Terminology (CPT) codes 99281 through 99285. This includes outpatient EMS visits and those EMS visits resulting in an inpatient admission. Do not include patients who registered at the ED but left without being seen, employee physicals, and scheduled clinic-type visits. See the Glossary for definitions of each Emergency Medical Service type.

**Column 2: Visits Resulting in Inpatient Admissions**

On lines 21 through 25, enter the number of EMS visits that resulted in the formal admission of an inpatient. For each EMS visit type, the number reported as admitted in column 2 must be less than the total visits in column 1.

5. **Line 30: Total EMS Visits by Type**  
The ALIRTS application will complete the total EMS visits in columns 1 and 2, line 30 with the sum of lines 21 through 25.
6. **Line 35: Emergency Medical Treatment Stations on December 31**  
Enter on line 35 the total number of emergency medical treatment stations as of December 31. An emergency medical treatment station is a specific place within the emergency department adequate to treat one patient at a time. Do not count holding or observation beds.
7. **Line 40: Non-Emergency (Clinic) Visits Seen in Emergency Department**  
Enter on line 40 the number of scheduled, non-emergency visits to the Emergency Department. This statistic typically applies to smaller hospitals that use the Emergency Department to provide outpatient clinic services.
8. **Line 45: Emergency Registrations, But Patient Leaves Without Being Seen**  
Enter on line 45 the number of ED patients that were triaged and registered, but left without being treated by a physician. If available, include the number of ED patients that left without being triaged or registered, and those patients that were triaged and left before registration.
9. **Line 50: Emergency Department Closure/Ambulance Diversion Hours**  
On line 50, select “Yes” or “No” from the drop down menu to indicate whether or not your hospital closed its ED to ambulances at any time during the year, resulting in ambulances being diverted to other hospitals.
10. **Lines 51 through 62: Number of Hours Emergency Department Was Closed**  
If you answered “Yes” on line 50, enter on lines 51 through 62 the number of hours the emergency department was closed to ambulances during each month of the year.
11. **Line 65: Total Hours**  
The ALIRTS application will complete total ambulance diversion hours on line 65 with the sum of lines 51 through 62.

## **SECTION 5 – SURGERY AND RELATED SERVICES**

This section shows information about surgeries and related procedures such as live births and abortions, Alternate Birthing Center information, and information related to cardiology and cardiovascular surgery services.

### **1. Lines 1 and 2: Surgical Services**

#### **Column 1: Surgical Operations**

Enter on lines 1 and 2 the number of inpatient and outpatient surgical operations, respectively. Multiple procedures performed during the same operation count as one surgical operation. Report only those surgical operations performed in a surgical suite. A surgical operation is also referred to as a “patient scheduling.”

#### **Column 2: Operating Room Minutes**

Enter on lines 1 and 2 the number of operating room minutes related to the surgeries reported in column 1. If general anesthesia is administered, count time from the start of anesthesia to the end of anesthesia. If general anesthesia is not administered, count time from the start to the end of the surgery. Do not include post-operative time spent in the recovery room.

### **2. Lines 7 through 9: Operating Rooms on December 31**

Enter on lines 7 through 9 the number of operating rooms in service on December 31 by type: those used for inpatients only, those used for outpatients only, and those used for inpatients and outpatients.

### **3. Line 10: Total Operating Rooms**

The ALIRTS application will complete total operating rooms on line 10 with the sum of lines 7 through 9.

### **4. Line 15: Ambulatory Surgical Program**

On line 15, select “Yes” or “No” from the drop down menu to indicate whether or not the hospital had an organized ambulatory surgical program during the year.

### **5. Lines 20 through 26: Live Births and Abortions**

**Line 20:** Enter on line 20, the total number of live births. Count all live births, including LDR (labor, delivery, recovery), LDRP (labor, delivery, recovery, post-partum), and C-Section deliveries. For multiple births, count each newborn as a separate live birth. Note that a live birth is not necessarily a viable birth.

**Note:** Total live births on line 20 should approximate but not necessarily equal the number of Perinatal discharges shown in Section 3, line 2, column 3, plus LDR and LDRP births shown in Section 3, line 36. Note that a live birth does not always result in a viable birth.

**Line 21:** Enter on line 21, the total number of live births with a birth weight of less than 2,500 grams (5 pounds, 8 ounces.)

**Line 22:** Enter on line 22, the total number of live births with a birth weight of less than 1,500 grams (3 pounds, 5 ounces.)

**Line 25:** Enter on line 25, the total number of induced abortions performed on an inpatient basis.

**Line 26:** Enter on line 26, the total number of induced abortions performed on an outpatient basis.

**!! ALIRTS Note:** The number of abortions on lines 25 and 26 will not be viewable by the public using ALIRTS. Authorized report preparers will be able to edit and view these data only for their hospitals.

**6. Lines 31 through 33: Alternate Birthing Center Information**

**Line 31:** On line 31, select “Yes” or “No” from the drop down menu to indicate whether or not the hospital had an alternate birthing program approved by DHS, Licensing and Certification Division. If “Yes”, go to line 32. If “No” leave lines 32, 33 and 36 blank and go to line 37.

**Line 32:** On line 32, select “Yes” or “No” from the drop down menu to indicate whether or not your alternate birthing program was approved for LDR (Labor Delivery Recovery). LDR generally uses unlicensed beds.

**Line 33:** On line 33, select “Yes” or “No” from the drop down menu to indicate whether or not your alternate birthing program was approved for LDRP (Labor Delivery Recovery Postpartum). LDRP generally uses licensed perinatal beds.

**7. Lines 36 and 37: Other Live Birth Data**

**Line 36:** On line 36, enter the total number of live births reported on line 20 that occurred in your alternate birth setting. Do not count C-Section deliveries.

**Line 37:** On line 37, enter the total number of live births reported on line 20 that were C-Section deliveries. Include C-Section deliveries performed in the perinatal service, an operating room, or any other location within the hospital.

**7. Line 41: Licensed Cardiology and Cardiovascular Surgery Services**

The license category for line 41 is automatically completed by OSHPD based on data from DHS, Licensing and Certification Division. If you find any discrepancies in this information, please notify us by e-mail at [Hospital-alirts@oshpd.state.ca.us](mailto:Hospital-alirts@oshpd.state.ca.us) or call (916) 323-7685.

**Note:** If the hospital is licensed for Cardiovascular Surgery Services, complete lines 42 through 85. If the hospital is licensed for Cardiac Catheterization only, complete lines 55 through 85. If the hospital is not licensed for Cardiovascular Surgery Services, go to Section 6.

8. **Line 42: Licensed Cardiovascular Operating Rooms**

On line 42, enter the total number of operating rooms that were used to perform cardiovascular surgeries on December 31.

9. **Line 43 and 44: Cardiovascular Surgical Operations (with and without the Heart/Lung Machine)**

**Column 1: Cardio-Pulmonary Bypass Used**

Enter in column 1 the total number of pediatric and adult cardiovascular surgical operations performed with the use of a cardio-pulmonary bypass.

**Column 2: Cardio-Pulmonary Bypass Not Used**

Enter in column 2 the total number of pediatric and adult cardiovascular surgical operations performed without the use of a cardio-pulmonary bypass.

**Note:** Cardio-Pulmonary Bypass is also referred to as Extracorporeal Bypass or “on-the-pump” (heart/lung machine.)

10. **Line 45: Total Cardiovascular Surgical Operations**

The ALIRTS application will complete the total cardiovascular surgical operations on line 45 with the sum of lines 43 and 44 for columns 1 and 2.

11. **Line 50: Coronary Artery Bypass Graft (CABG) Surgeries**

Enter on line 50 the total number of Coronary Artery Bypass Graft (CABG) Surgeries performed. This is one type of cardiovascular surgery reported on line 45, which means line 50 should be less than line 45.

12. **Line 55: Cardiac Catheterization Lab Rooms**

Enter on line 55 the total number of rooms equipped to perform cardiac catheterizations on December 31.

13. **Lines 56 through 59: Cardiac Catheterization Visits**

**Column 1: Diagnostic**

Enter in column 1 the number of pediatric and adult, inpatient and outpatient cardiac catheterization that were performed for the purpose of diagnosing an illness or condition.

**Column 2: Therapeutic**

Enter in column 2 the number of pediatric and adult, inpatient and outpatient cardiac catheterization visits that were performed for the purpose of treating an illness or condition.

14. **Line 60: Total Cardiac Catheterization Visits**

The ALIRTS application will complete the total diagnostic and therapeutic visits on line 60 with the sum of lines 56 through 59. If therapeutic visits are reported in column 2, you must also complete lines 71 through 84.

**Note:** Do not include any of the following as cardiac catheterization visits:

Angiography – Non Coronary  
Automatic Implantable Cardiac Defibrillator  
Defibrillation  
Cardioversion  
Intra-Aortic Balloon Pump  
Percutaneous Transluminal Angioplasty – Non-Cardiac  
Pericardiocentesis  
Temporary Pacemaker Insertion

**15. Lines 71 through 84: Distribution of Therapeutic Cardiac Catheterization Procedures**

If you reported Therapeutic Cardiac Catheterization Visits in on lines 56 through 59, enter on lines 71 through 84 the total number of therapeutic procedures by each type. The Glossary defines each cardiac catheterization procedure. It also defines a number of procedures that are not to be reported as cardiac catheterization procedures.

**16. Line 85: Total Therapeutic Cardiac Catheterization Procedures**

The ALIRTS application will complete the total therapeutic cardiac catheterization procedures on line 85 with the sum of lines 71 through 84.



## **SECTION 6: MAJOR CAPITAL EXPENDITURES**

This section satisfies Section 127285 (3) of the Health and Safety Code, which requires each hospital to report “acquisitions of diagnostic or therapeutic equipment during the reporting period with a value in excess of five hundred thousand dollars (\$500,000.)” It also satisfies Section 127285 (4) of the Health and Safety Code, which requires each hospital to report the “commencement of projects during the reporting period that require a capital expenditure for the facility or clinic in excess of one million dollars (\$1,000,000.)”

1. **Line 1: Diagnostic and Therapeutic Equipment Acquired During the Report Period**

On line 1, select “Yes” or “No” from the drop down menu to indicate whether or not the hospital acquired any diagnostic or therapeutic equipment during the year with a cost or fair market value in excess of \$500,000. If you select “Yes”, complete lines 2 through 11, as necessary, to report the details of these acquisitions.

2. **Lines 2 through 11: Diagnostic and Therapeutic Equipment Detail**

**Column 1: Description of Equipment**

In column 1, enter a description of the acquired equipment.

**Column 2: Cost**

In column 2, enter the cost or fair market value of the acquired equipment. Report to the nearest dollar.

**Column 3: Date of Acquisition**

In column 3, enter the date the equipment was acquired. The date format is “MM/DD/YYYY”.

**Column 4: Means of Acquisition**

In column 4, select “Purchase”, “Lease”, “Donation”, or “Other” from the drop down menu to indicate the means of acquisition.

3. **Line 25: Building Projects Commenced During the Period Costing over \$1,000,000**

On line 25, select “Yes” or “No” from the drop down menu to indicate whether or not the hospital commenced any building projects during the year that will require an aggregate capital expenditure exceeding \$1,000,000. If “Yes”, complete lines 26 through 30, as necessary, to describe the building project(s.)

**Note:** The commencement of a building project is considered to be in the reporting period in which OSHPD issues a project number for that project.

## **Lines 26 through 30: Detail of Capital Expenditures**

### **Column 1: Description of Project**

In column 1, enter a description of each building project started during the reporting period.

### **Column 2: Projected Total Capital Expenditure**

In column 2, enter the projected total expenditure required to complete each building project started during the reporting period. Report to the nearest dollar.

### **Column 3: OSHPD Project No.**

In column 3, enter the project number that was issued by Facilities Development Division, OSHPD, for each building project commenced during the reporting period. Report the primary project number but do not report any sub numbers under the primary number. See Glossary for details.

## **GLOSSARY**

### **ANNUAL UTILIZATION REPORT OF HOSPITALS**

#### Acute Psychiatric

Medical care, nursing and auxiliary professional services and intensive supervision of the mentally ill, mentally disordered or other mentally incompetent persons.

#### Locked Unit

A unit designed for the more chronically ill psychiatric patients where access into and out of the unit is obtained only by unlocking the unit's outside doors.

#### Open Unit

A unit designed for patients with less severe psychiatric conditions where there are no restrictions to access into and out of the unit.

#### Ambulatory Surgical Program

A program in which the hospital is equipped and staffed and has written policies and procedures to handle surgical cases on an out-patient basis, such as cataracts, herniorrhaphy, and meniscectomy, that do not require overnight hospitalization.

#### Angiography – Non-Coronary

The x-ray visualization of the internal anatomy of blood vessels, other than coronary vessels, after the intravascular introduction of radiopaque contrast medium.

#### Atherectomy

Coronary atherectomy removes plaque from the arteries supplying blood to the heart muscle. It uses a laser catheter, or a rotating shaver ("burr" device on the end of a catheter.) The catheter is inserted into the body and advanced through an artery to the area of narrowing. Other devices are dissectional catheterectomy, catheters that shave off the plaque, or laser catheters that vaporize the plaque. Balloon angioplasty or stenting may be used after an atherectomy.

#### Automatic Implantable Cardiac Defibrillator (AICD)

The device is an automatic detector of fast and potentially lethal heart rhythms; the AICD can deliver several kinds of rapid and effective treatments designed to promptly terminate these rhythms. In essence, the automatic treatments consist of either rapidly pacing the heart (briefly) or delivering small internal electric shocks directly to the heart, or a sequential combination of both.

### Average Daily Census (ADC)

The average number of inpatients, excluding nursery patients, receiving care each day during the reporting period. It is derived by dividing the number of patient (census) days for the reporting period by the number of days in the reporting period.

### Average Length of Stay (ALOS)

The estimated average number of days of service rendered to each inpatient discharged during a given period. To calculate, divide the total number of patient (census) days for the reporting period by the total patients discharged during the reporting period.

### Bed Classification

The “major” licensed bed category scheme used by DHS, Licensing and Certification Division. The DHS Bed Classifications are:

- General Acute Care
- Acute Psychiatric
- Chemical Dependency Recovery Hospital
- Skilled Nursing
- Intermediate Care
- Intermediate Care/Developmentally Disabled

### Bed Designation (General Acute Care)

The scheme used to sub-categorize General Acute Care beds, by DHS, Licensing and Certification Division.

The GAC bed designations used by DHS are:

- Undesignated General Acute\*
- Perinatal
- Pediatric
- Intensive Care
- Coronary Care
- Acute Respiratory Care
- Burn Center
- Intensive Care Newborn Nursery
- Rehabilitation Center

\*Note – although licensed as “Undesignated General Acute Care,” these beds are commonly referred to as Medical/Surgical, or Med/Surg beds.

## Burn Care

The provision of care to severely burned patients requiring a more intensive treatment than usual medical/surgical acute nursing care. **The patient-to-RN ratio is not to exceed 2:1.**

## CPT 2002 Codes (Current Procedural Terminology)

*Current Procedural Terminology* is a listing of descriptive terms and identifying codes for reporting medical services and procedures performed by physicians. The purpose of the terminology is to provide a uniform language that will accurately describe medical, surgical, and diagnostic services, and will thereby provide an effective means for reliable nationwide communication among physicians, patients, and third parties. It is published by the American Medical Association.

## Cardiac Catheterization

Diagnostic: The intravascular insertion of a catheter into the heart for the primary definition and diagnosis of an anatomic cardiac lesion.

Therapeutic: The intravascular insertion of a catheter into the heart for therapy, e.g. PTCA's, permanent pacemakers, and thrombolytic agency (e.g., streptokinase infusion), etc.

## Cardio-Pulmonary Bypass

Routing blood from the body to an external heart/lung machine, which provides circulation and oxygenates the blood. Also referred to as Extracorporeal Bypass or "on-the-pump" (heart-lung machine.)

## Cardiovascular Surgery

Surgery performed on the heart and blood vessels. Also referred to as open-heart surgery. Can be performed with or without Cardio-Pulmonary Bypass. (See **Cardio-Pulmonary Bypass.**)

## Cardioversion

The restoration of the heart's normal sinus rhythm by delivery of a synchronized electric shock through two metal paddles placed on the patient's chest.

Cardioversion is used to slow the heart rate or to restore the heart's normal sinus rhythm when drug therapy is ineffective.

## Chemical Dependency Recovery Hospital Beds

Those beds in a Chemical Dependency Recovery Hospital or a General Acute Care Hospital are classified as Chemical Dependency Recovery Hospital beds by DHS, Licensing and Certification Division.

### Chemical Dependency Recovery Hospital (CDRH)

A separately licensed hospital that provides 24-hour inpatient care for persons who have a chemical dependency (alcohol or other drugs.) Care includes patient counseling, group therapy, physical conditioning, family therapy, outpatient services, and dietetic services.

### Chemical Dependency Recovery Services (CDRS)

Services provided as a supplemental service in General Acute Care Beds or Acute Psychiatric Beds. The service must be provided in a distinct part of the hospital and is the same as the service provided in hospitals licensed as Chemical Dependency Recovery Hospital.

### Consolidated License

This occurs when a General Acute Care Hospital (parent) license includes more than one location that was formerly separately licensed. This option became available after Section 1250.8 was added to the Health and Safety Code in 1983. The satellite locations may be other hospital or Long-term Care campuses. For purposes of this report, each location must submit a separate annual utilization report.

### Coronary Artery Bypass Graft Surgery (CABG)

A surgical procedure that creates new routes around narrowed and blocked arteries, allowing sufficient blood flow to deliver oxygen and nutrients to the heart muscle.

### Coronary Care Unit

The delivery of care pertaining to conditions of the heart that is more specialized in nature than the provided to the usual Medical, Surgical, and Pediatric patient. Includes Cardiovascular Care, Myocardial Infarction Care, Heart Transplant Care, Cardio-Pulmonary Care, and Other Coronary Care. **NOTE: Patient-to-RN ratio is not to exceed 2:1.**

### County Indigent Programs

The County Indigent Programs category includes indigent patients covered under Welfare and Institution Code Section 17000. Also included are patients paid for in whole or in part by the County Medical Services Program (CMSP), California Health Care for Indigent Program (CHIP or tobacco tax funds), and other funding sources whether or not a bill is rendered. This category also includes indigent patients who are provided care in county hospitals, or in certain non-county hospitals where no county-operated hospital exists, whether or not a bill is rendered. Also included are patients covered under a managed care plan funded by the county. (See **Primary Payer** for a list of the ten payer categories.)

## Critical Care

Beds within General Acute Care designated for patients that require more than the usual level of acute care. These designations require a patient-to-RN ratio not to exceed 2:1.

Beds designated as Critical Care are:

- Intensive Care
- Coronary Care
- Acute Respiratory Care
- Burn
- Intensive Care Newborn Nursery

## Dates of Operation

The beginning and ending dates of the period of time during the year for which the facility was licensed to operate. The facility may or may not have patients during this period of time.

## Defibrillation

The termination of ventricular fibrillation (involuntary recurrent contraction) by delivery of an electrical shock to the patient's precordium.

## Discharge

The formal termination and release by the hospital of inpatient hospitalization excluding nursery. Deaths are included in discharges. Transfers between types of care (acute, psychiatric, chemical dependency, skilled nursing, intermediate care) are also considered "discharged and re-admitted".

## Emergency Medical Services (EMS)

Hospital services providing immediate initial evaluation and treatment of acutely ill or injured patients on an unscheduled 24-hour basis, and licensed by DHS, Licensing and Certification.

Licensed EMS Levels are:

- Standby - A level of emergency medical care in a hospital where an EMS physician is at minimum, on-call. (See Title 22, Division 5, Sections 70651-70657, California Code of Regulations, for details.)
- Basic - A level of emergency medical care in a hospital where an EMS physician is on staff 24 hours a day, year-around. (See Title 22, Division 5, Sections 70413-70419, California Code of Regulations, for details.)
- Comprehensive - A level of emergency medical care in a hospital where an EMS physician is on staff 24 hours a day, year-around. Other physician specialties

required for this level, 24 hours a day year-around, includes but is not limited to thoracic surgeon, neurosurgeon, orthopedic surgeon, and pediatrician. The hospital must also provide Burn, Acute Dialysis, and cardiovascular surgery services. (See Title 22, Division 5, Sections 70453-70459, California Code of Regulations, for details.)

### Emergency Medical Treatment Station

This is a specific place within the EMS Department adequate to treat one patient at a time. Holding or observation beds are not included.

### EMS Trauma Center

A licensed hospital designated as such by a local Emergency Medical Services Agency and includes personnel, services and equipment necessary for the care of trauma patients. General requirements include a trauma program medical director, a trauma nurse coordinator, a basic emergency department (minimum), multidisciplinary trauma team, and specified service capabilities required under Title 22, Division 9, Chapter 7 – Trauma Care Systems.

### EMS Trauma Center Designations

- Level I and II: Level I and II trauma centers have similar personnel, services, and resource requirements with the greatest difference being that Level I is for research and teaching facilities.
- Level I and II Pediatric: Level I and II Pediatric trauma centers focus specifically on pediatric trauma patients. Level I facilities require some additional pediatric specialties and are research and teaching facilities.
- Level III and IV: Level III and IV trauma centers generally provide initial stabilization of trauma patients with the greatest difference being surgical capabilities at the Level III facilities.

### EMS Visit Type (CPT Code)

Types of visits to the Emergency Services Department as indicated in *Current Procedural Terminology, 2002*.

- Non-Urgent (CPT Code 99281) – An Emergency Department visit which requires a problem focused history/examination, and straightforward medical decision making. Usually, the problems are self-limited or minor.

Example: Emergency Department visit for a patient for removal of sutures from a well-healed, uncomplicated laceration.

- Urgent (CPT Code 99282) – An Emergency Department visit that requires an expanded problem focused history/examination, and medical decision-making of



moderate complexity. Usually, the presenting problems are of low to moderate severity.

Example: Emergency Department visit for a patient with a minor traumatic injury of an extremity with localized pain, swelling, and bruising.

- Moderate (CPT Code 99283) - An Emergency Department visit that requires an expanded problem-focused history/examination, and medical decision-making of moderate complexity. Usually, the presenting problems are of moderate severity.

Example: Emergency Department visit for a patient with an inversion ankle injury, who is unable to bear weight on the injured foot and ankle.

- Severe (CPT Code 99284) - An Emergency Department visit that requires a detailed history/examination, and medical decision-making of moderate complexity. Usually, the presenting problems are of high severity, and require urgent evaluation by the physician but do not pose an immediate threat to life or physiologic function.

Example: Emergency Department visit for an elderly female who has fallen and is now complaining of pain in her right hip and is unable to walk.

- Critical (CPT Code 99285) - An Emergency Department visit which requires a comprehensive history/examination, and medical decision-making of high complexity. Usually, the presenting problems are of high severity and pose an immediate significant threat to life or physiologic function.

Example: Emergency Department visit for a patient exhibiting active, upper gastrointestinal bleeding.

### Facility Name

This is the name under which the facility is doing business (DBA name). This name may be an abbreviation of and may differ from the facility's legal name. It is listed on the license as the name of the facility being operated by the licensee.

### General Acute Care (GAC) Beds

Beds licensed and classified by the hospital and by DHS, Licensing and Certification Division as Medical/Surgical, Pediatric, Perinatal, Acute Rehabilitation Center, Burn Center, ICU, CCU, Acute Respiratory, or ICNN Beds. See also "Bed Classification".

### Inpatient Hospice Program

A hospice program is a centrally administered program of palliative and supportive services that provides physical, psychological, social and spiritual care for dying persons and their families, focusing on pain and symptom control for the patient.

### Inpatient

A person who is formally admitted by a physician and is provided with room, board, and continuous general nursing service in an area of the hospital where patients stay overnight.

### Intensive Care Newborn Nursery (ICNN)

Provides comprehensive and intensive care for all contingencies of the newborn infant. Infant transport services are an indispensable part of an Intensive Care Newborn Nursery. **NOTE: Infant-to-RN ratio is not to exceed 2:1.**

### Intermediate Care (IC)

Long-term Care Services to a patient whose condition does not require the degree of care provided by a General Hospital or Skilled Nursing Facility.

### Intermediate Care Hospital/Developmentally Disabled IC/DD (or ICF/DD):

A bed classification and/or hospital classification for providing a special treatment program for persons who are developmentally disabled.

### Intra-Aortic Balloon Pump

A procedure where a balloon is threaded into the aorta on the end of a catheter attached to the pump. The balloon inflates when the heart muscle relaxes, and deflates just before the heart muscle pumps. This increases blood flow to the heart muscle and relieves some of the heart's workload.

### Intra-Hospital Transfer

An Intra-Hospital Transfer is the formal transfer of a patient from one general acute care service to another. Such a transfer occurs during a patient's single hospitalization. The hospital annual utilization report shows only intra-hospital transfers from critical care units.

### Labor, Delivery, and Recovery (LDR):

A program formally approved as ABC (Alternative Birthing Center) for low risk mothers, by DHS, Licensing and Certification Division. It is in a home-like setting with equipment and supplies for uncomplicated deliveries with stays of less than 24 hours. Beds in an Alternative Birthing Center are not required to be licensed.

### Labor, Delivery, Recovery, and Post-Partum (LDRP):

A program for all mothers, with equipment and supplies for complicated deliveries, in a home-like setting, with stays which can exceed 24 hours, that has been approved by DHS, Licensing and Certification Division and provided in licensed perinatal beds.

### License Category

The license category describes the licenses issued to acute hospitals by DHS, Licensing and Certification Division. It represents the highest level of bed classification in the hospital. It does not necessarily represent the principle type of service offered to patients. The license categories are; General Acute Care Hospital, Acute Psychiatric Hospital, Psychiatric Health Facility, or Chemical Dependency Recovery Hospital.

### Licensed Beds

Licensed beds for the purpose of this report are the number of beds licensed by DHS, Licensing and Certification Division on the last day of the reporting period. This includes beds placed in suspense.

### Licensed Bed Days

The number of licensed beds multiplied by the number of days in the reporting period. This amount is calculated to reflect changes in the number of beds during the year and is often used to calculate occupancy rates.  $\text{Patient (Census) Days/Licensed Bed Days} = \text{Occupancy Rate}$ .

### Licensee Type of Control

Denotes the type of ownership and/or legal organization of a hospital licensee. The following nine types of control are reported:

- City and/or County
- District
- Non-Profit Corporation (incl. Church-Related)
- University of California
- State
- Investor – Individual
- Investor – Partnership
- Investor – Limited Liability Company
- Investor – Corporation

### Live Birth

The birth of an infant, irrespective of the duration of gestation, that exhibits any sign of life, such as respiration, heartbeat, umbilical pulsations, or movement of voluntary muscles. A live birth is not necessarily a viable birth.

### Long-term Care (LTC):

Long-term care refers to Skilled Nursing and Intermediate Care.

## Managed Care

Managed care patients are patients enrolled in a managed care health plan to receive health care from providers on a pre-negotiated or per diem basis, usually involving utilization review. Includes Health Maintenance Organizations (HMO), Health Maintenance Organizations with Point-of-Service option (POS), Preferred Provider Organizations (PPO), Exclusive Provider Organizations (EPO), Exclusive Provider Organizations with Point-of-Service option, etc. (Also see **Primary Payer** for related information.)

## Medical/Surgical (M/S):

Licensed as “Unspecified General Acute Care”, i.e., GAC beds not designated as Perinatal, Pediatric, ICU, CCU, Acute Respiratory, Burn Center, ICNN, or Acute Rehabilitation.

## Medi-Cal – Managed Care

The Medi-Cal – Managed Care payer category includes patients covered by a managed care health plan funded by Medi-Cal. (See **Primary Payer** for a list of the ten payer categories. See also **Managed Care**.)

## Medi-Cal – Traditional

The Medi-Cal-Traditional payer category includes patients who are qualified as needy under state laws and are enrolled in Medi-Cal. (See **Primary Payer** for a list of the ten payer categories)

## Medicare – Managed Care

The Medicare - Managed Care payer category includes patients who are covered by a managed care health plan funded by Medicare. (See **Primary Payer** for a list of the ten payer categories. See also **Managed Care**.)

## Medicare – Traditional

The Medicare - Traditional payer category includes patients covered under the Social Security Amendments of 1965. These patients are primarily the aged and needy.

## Newborn Nursery

Hospital service area of daily nursing care for normal newborn infants, premature infants not requiring extraordinary care, and boarder babies. Capacity is determined by the number of bassinets in the unit reporting this type of newborn. These nursery bassinets are not included in the count of licensed beds.

### Occupancy Rate:

A measurement of bed utilization for the reporting period. To calculate, divide the reported patient days by the respective licensed bed days.

### Operating Rooms

The number of operating rooms located at the hospital and any discrete operating rooms existing at Satellite Ambulatory Surgery Centers. Operating rooms located at the hospital may be exclusively for inpatients or outpatients, or may be combined inpatient/outpatient operating rooms.

### Operating Room Minutes

The number of operating room minutes is the difference between starting time (beginning of anesthesia) and ending time (end of anesthesia.) If anesthesia is not administered, starting and ending times are defined as the beginning and end, respectively, of surgery. If the patient is to remain under general anesthesia after leaving the operating room, ending time occurs when the patient leaves the operating room.

### OSHDP Facility Number

This is a nine-digit facility identification number assigned by OSHDP for reporting purposes. The first three digits indicate the type of facility, the next two digits indicate the county in which the facility operates, and the last four digits are assigned to identify the facility.

### Other Indigent

The Other Indigent payer category includes indigent patients who are being provided charity care by the hospital and U.C. teaching hospital patients who are provided care with Support for Clinical Teaching funds. This category excludes those who are recorded in the Count Indigent Programs category. (See **Primary Payer** for a list of the ten payer categories.)

### Other Payers

The Other Payers payer category includes all patients who do not belong in the other payer categories, such as those designated as self-pay. (See **Primary Payer** for a list of the ten payer categories.)

### Other Third Parties – Managed Care

The Other Third Parties - Managed Care category includes patients covered by managed care plans other than those funded by Medicare, Medi-Cal, or a county. Patients enrolled in the Healthy Families program are reported here. (See **Payer Categories** for a list of the ten payer categories. See also **Managed Care**.)

### Other Third Parties – Traditional

The Other Third Parties - Traditional category includes all other forms of health coverage excluding managed care plans. Examples include TRICARE, IRCA/SLIAG, California Children's Services, indemnity plans, fee-for-service plans, and Workers' Compensation. (See **Payer Categories** for a list of the ten payer categories)

### Outpatient

An outpatient is a patient who appears in the hospital for ambulatory services or is referred to the hospital for ancillary services. In both instances, the patient is typically treated and released on the same day, and is not formally admitted as an inpatient, even though occasional overnight stays may occur. Included are outpatient Emergency Room Visits, outpatient Clinic Visits, Referred (ancillary service) Visits, Home Health Care Visits, and day care days, where the outpatient is treated and released on the same day. Also included are outpatient chemical dependency visits, hospice outpatient visits, and adult day health care visits.

### Parent Corporation

A corporation that owns a number of facilities and holds the license to operate this facility.

### Patient (Census) Days:

The sum of all inpatient daily census counts (excluding nursery) for each day of the reporting period (cumulative census.) The reporting period is the calendar year unless the hospital was not in operation all year.

### Pediatric Service

The provision of nursing care to Pediatric patients (usually children less than 14 years old), including neonatal patients who require services not available or appropriately given in the newborn nursery.

### Percutaneous Transluminal Balloon Valvuloplasty (PTBV):

This procedure involves a catheter with a balloon that is threaded in the femoral vein (leg) up into the heart and across the pulmonary valve located in the heart. The pulmonary valve is usually tight with stricture or stenosis. The balloon is then inflated by hand pressure. The process (inflation and deflation) may be repeated several times in order to increase the diameter of the valve.

### Percutaneous Transluminal Coronary Angioplasty (PTCA):

This is a procedure where the balloon catheter is inserted into the coronary artery to prop open the blocked coronary arteries. After the balloon is inserted into the coronary artery and inflated to compress the plaque deposits against the arterial

vessel wall, the process is repeated until it maintains patency. It is a balloon angioplasty that can be done on one coronary artery or multiple coronary arteries, with or without thrombolytic agents (clot destroying substances/drugs.) It can also be done with or without a stent. This replaces coronary artery bypass surgery in selected cases and is a type of therapeutic cardiac catheterization.

### Pericardiocentesis

A procedure for drawing fluid in the pericardial space between the serous membranes by surgical puncture and aspiration of the pericardial sac.

### Perinatal Unit

Hospital unit that consists of licensed perinatal beds for the provision of care during pregnancy, labor, delivery, postpartum, and neonatal periods. Includes labor rooms, delivery rooms, and a newborn nursery. Commonly called “maternity” or “obstetrical”.

### Permanent Pacemaker Implantation (PPI)

This is a type of therapeutic cardiac catheterization. The pacemaker is surgically implanted in the body, usually in the shoulder area. A small incision is made, a ‘pocket’ is created to contain the pulse generator and the wire(s) are inserted into a large vein and advanced to the heart. Removal of the pacemaker would require a surgical procedure.

### Primary Payer

The third-party or individual who is responsible for the predominate portion of a patient's bill. The Office has established 10 payer categories: Medicare - Traditional, Medicare - Managed Care, Medi-Cal - Traditional, Medi-Cal - Managed Care, County Indigent Programs - Traditional, County Indigent Programs - Managed Care, Other Third Parties - Traditional, Other Third Parties - Managed Care, Other Indigent, and Other Payers (see definition of each payer category for more detail.)

### Principal Service Type

The self-selected category that best describes the type of service provided to the majority of patients, according to the hospital.

- General Medical/Surgical
- Long-term Care (Skilled Nursing or SN; Intermediate Care or IC)
- Psychiatric
- Chemical Dependency (Alcohol / Drug)
- Pediatric
- Physical Rehabilitation
- Orthopedic or Pediatric Orthopedic
- Developmentally Disabled

- Other

### Project Number

A number issued to the facility by Facilities Development Division, OSHPD, to identify construction projects.

The project number for building projects costing \$1,000,000 or more consists of an 8 digit alpha-numeric number in the following format:

First digit:	The letters S, H, or I, indicating the type of equipment.
Second digit:	The letters S or L, indicating the issuing office (Sacramento or Los Angeles.)
Third and Fourth digits:	Two numbers indicating the year the project number was issued. For this report the third and fourth digits will be "02".
Fifth through eighth digits:	Four numbers indicating the sequence, starting with 0001 and continuing as far as necessary.

Example: HL020123

### Psychiatric Health Facility (PHF)

A hospital licensed by the Department of Mental Health that provides 24-hour inpatient care for the mentally disordered or incompetent patients.

### Radiofrequency Catheter Ablation

A technique in which a thin tube, or catheter, is inserted through the skin or threaded through the blood vessels to the site of disease. Heat is delivered to the site and controlled by a radiofrequency generator.

### Rehabilitation Center

The licensed general acute care provision of 24-hour rehabilitation care to patients needing physical or corrective treatment of bodily conditions.

### Short-Doyle

The Short-Doyle Act, implemented in 1957, was designed to organize and finance community mental health services for persons with mental illness through locally administered and locally controlled community health programs.



In 1972, Short-Doyle community mental health services were added to the scope of benefits of the Medi-Cal program. The Short-Doyle/Medi-Cal (SD/MC) program provides cost-based reimbursement for a broad range of mental health services including rehabilitative services, and a limited range of services for treatment of substance abuse. These mental health services are provided by the county or through a contract with the county.

### Skilled Nursing

Twenty four hour licensed nursing care provided to patients who require convalescent and/or restorative services at a level less intensive than Medical, Surgical, and Pediatric acute care and Sub-Acute care requirements.

### Skilled Nursing Swing Beds

Beds licensed for general acute care that may be used, with the approval of DHS, Licensing and Certification Division, as Skilled Nursing beds.

### Stent

A rod or thread-like device for supporting tubular structures during surgical anastomosis or for holding arteries open during angioplasty.

### Surgical Operations

A surgical operation occurs when one patient uses an operating room. Therefore, a surgery involving multiple procedures (even multiple, unrelated surgeries) performed during one scheduling is to be counted as one surgical operation. Another definition of a surgical operation could be a "patient scheduling".

### Suspense ("In Suspense")

This is a designation describing a hospital license or specific services that are temporarily taken out of service. The licensee may request the designation or DHS, Licensing and Certification Division may determine the designation on its own. (See Title 22, Division 5, Sections 70129-70135, California Code of Regulations, for details.)

### Temporary Pacemaker Insertion

The insertion of a pacemaker to temporarily pace the heart until the heart rhythm returns to normal. The procedure is similar to the permanent implantation, except that the pulse generator is strapped to the patient's arm rather than being implanted. Temporary pacemakers are generally used for a short time (two to three days.)

### Thrombolytic Agents

Chemicals that are introduced by cardiac catheter or intravenously to dissolve blood clots lodged in arteries, e.g., Streptokinase Infusion.

### Value

The value of equipment depends on the method of acquisition.

- Purchase – The value of purchased equipment is the total purchase price.
- Lease – The value of equipment under a capital lease is the present value of the future series of lease payments.
- Donation – The value of donated equipment is the fair market value of the equipment at the time of donation.

### Viable Birth

Capable of life. For example, a viable premature baby is one who is able to survive outside the womb.